

SONDRA GOLDSTEIN Ph.D.  
16055 Ventura Blvd., #923  
Encino, CA 91436  
818-783-4683

### INFORMATION FOR NEW CLIENTS

Having a framework in which to operate helps to avoid misunderstandings that might impair relationships. I have set forth below the policies under which I operate my practice. Please feel free to discuss any of them with me.

1. A standard psychotherapy session is forty-five minutes.
2. It is expected that the agreed upon fee will be paid at the conclusion of each session unless other arrangements have been made. On some occasions payment may be deferred until the end of each month.
1. In the event that you must cancel or reschedule a session, it is important that I be informed as soon as possible so that I may reschedule another person to use that time. Twenty-four hours is sufficient time for me to do this.

In the event that you cannot give me twenty-four hours notice because of unexpected events, you will be charged to the late cancellation or missed appointment. Because I cannot bill insurance for missed or late cancellation appointments, you are fully responsible for payment for the late cancellation, or a missed appointment.

1. The issue of confidentiality needs to be clearly understood. By law you have the right to confidentiality, and I as therapist am prohibited from revealing to any other person what you have said to me without your permission. However, there are limits to your rights under this law. In the following three instances your right to confidentiality must be set aside, and I am required by law to reveal information disclosed to me even without your permission.
  - a. If you should initiate a lawsuit against anyone, his or her right to mount the best defense supersedes your right to confidentiality. His/her attorney has the right to gain access to your records or require me to appear in court.
  - b. Cases of sexual, physical, or severe emotional child abuse must be reported.
  - c. Although a patient's right to confidentiality shall be broadly interpreted, confidentiality must be set aside if a therapist has reasonable cause to believe a patient is a danger to himself, or others, including property.

Failure to report under any of the above circumstances renders the therapist liable to punitive action such as loss of license or civil lawsuit for malpractice.

I HAVE RECEIVED AND READ THE ABOVE INFORMATION AND AGREE TO ABIDE BY THE CONDITIONS FOR WORKING TOGETHER STATED THEREIN:

NAME:  
Sondra Goldstein, Ph.D.  
16055 Ventura Blvd., #923  
Encino, CA 91436  
Licensed Psychologist PSY4182

DATE:  
Clinical Associate Professor  
Department of Psychology  
University of California,  
Los Angeles

NEW CLIENT INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

HOME PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

EMAIL \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

INSURANCE: \_\_\_\_\_

PLEASE PROVIDE INSURANCE CARD

NAME/BIRTHDATE OF PRIMARY INSURED: \_\_\_\_\_

\_\_\_\_\_

REFERRAL: \_\_\_\_\_

PRESENTING PROBLEM: \_\_\_\_\_

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